



**Central Steel  
Service, Inc.**

**Your Source  
For High Strength  
& Weathering Steel**

**CUSTOMER INFORMATION FORM**

CUSTOMER NAME \_\_\_\_\_ FED. ID# \_\_\_\_\_

BILL TO ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

SHIP TO ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

(IF MULTIPLE BILL TO ADDRESSES, PLEASE PROVIDE SEPARATE PAGE)

TELEPHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_ CORP. \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_

DATE THE COMPANY STARTED \_\_\_\_\_ STATE OF INCORPORATION \_\_\_\_\_

OWNER/OFFICER \_\_\_\_\_

PURCHASING AGENT \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

ACCOUNTS PATABLE \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

PRIMARY BUSINESS ACTIVITY/INDUSTRY \_\_\_\_\_

**REFERENCES**

BANK NAME \_\_\_\_\_ CONTACT \_\_\_\_\_

ACCOUNT NUMBER \_\_\_\_\_ TELEPHONE \_\_\_\_\_

AUTHORIZATION TO RELEASE FINANCIAL INFORMATION \_\_\_\_\_

**MAJOR SUPPLIERS**

| NAME     | TELEPHONE NUMBER | FAX NUMBER |
|----------|------------------|------------|
| 1. _____ | _____            | _____      |
| 2. _____ | _____            | _____      |
| 3. _____ | _____            | _____      |
| 4. _____ | _____            | _____      |

IF SALES TAX EXEMPT, ENTER EXEMPTION NUMBER \_\_\_\_\_ AND ATTACH CERTIFICATE.

CREDIT TERMS: 1/2% 10 DAYS, NET 30. IT IS UNDERSTOOD THAT ANY PAST DUE BALANCE SHALL ACCRUE INTEREST AT 1-1/2% PER MONTH.

NAME \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

**UNIFORM SALES & USE TAX CERTIFICATE FORM,  
MULTI-JURISDICTION**

Issue to: Central Steel Service, Inc.

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Name of Firm (Buyer)

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Street Address or P.O. Box No.

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City

State

Zip Code

Nature of Business

and is purchasing for

Wholesaler     Retailer  
 Manufacturer  
 Leassor (see instructions)  
 Other

Resale  
 Leasing  
 Processing  
 Other

and is registered with the below listed states and cities within which your firm would deliver purchases to us and that such purchases are for wholesale, resale, ingredients or components of a new product to be resold, leased, or rented in the normal course of our business. We are in the business of wholesaling, retailing, manufacturing, leasing (renting) the following:

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General description of products to be purchased from the seller.

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State Registration or ID No.

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City/State Registration ID No.

City/State Name

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I further certify that if any properties so purchase tax free is used or consumed by the firm as to make it subject to Sales or Use Tax we will pay this tax due direct to the proper authority when state law so provides or inform the seller for added tax billing.

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Under penalties of perjury, I swear or affirm that the information on this form is true and correct as to every material matter

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Authorized Signature

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Title

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Date



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**CUSTOMER SHIPPING AND RECEIVING INFORMATION**

CUSTOMER NAME: \_\_\_\_\_

SHIPPING CONTACT: \_\_\_\_\_

SHIP TO ADDRESS: \_\_\_\_\_

\_\_\_\_\_

RECEIVING HOURS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

CAN YOUR RECEIVING DEPARTMENT UNLOAD THE FOLLOWING:  
FLATBEDS \_\_\_\_\_ CLOSED VANS \_\_\_\_\_

DO YOU REQUIRE MATERIAL TO BE TARPED? \_\_\_\_\_

DO YOU OFFLOAD WITH \_\_\_\_\_ OVER-HEAD CRANE OR \_\_\_\_\_ FORKLIFT?

WHAT IS THE MAXIMIM BUNDLE WEIGHT THAT YOUR COMPANY CAN HANDLE?

\_\_\_\_\_

SHIPMENT NOTIFICATION FORMS SHOULD BE FAXED ATTENTION:

NAME: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

PLEASE SPECIFY ANY OTHER SHIPPING/RECEIVING REQUIREMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

THANK YOU FOR COMPLETING THIS INFORMTATION. THIS WILL HELP TO ENSURE EFFICIENT  
DELIVERY OF PRODUCTS TO YOUR COMPANY.



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### TERMS AND CONDITIONS

1. Shipments in response to telephone orders, which are made prior to written confirmation by the Seller, are for service to customer and are accepted subject to the terms and conditions contained herein.
2. Seller shall not be liable for damages for failure to perform or for any delay in performance arising directly or indirectly from any cause beyond the reasonable control of the Seller, whether or not any such cause exists of the date hereof.
3. Terms of payment shall be as designated seller's Credit Department. The seller shall, without liability have the right to suspend shipment or delivery, if the Seller in his sole discretion deems such action necessary or advisable to protect his interests. Buyer shall pay to Seller reasonable costs of collecting or securing money due and unpaid, including a reasonable attorney's fee. All indebtedness hereunder shall bear interest from maturity at the rate of eighteen percent (18%) per annum. Notes or trade acceptance accepted hereunder shall be mere evidence of indebtedness.
4. Title of products sold shall pass from Seller to Buyer upon loading on the transportation facility, irrespective of any freight allowance, prepayment of freight or f.o.b. terms, thereafter risk of loss or damage shall be upon the Buyer.
5. Present or future Federal, State, or Local sales, use occupational, excise gross income or other similar tax required to be paid by Seller upon the sale or use of any materials hereby, or as measured but the price(s) herein stated, shall be for the account of Buyer and shall be paid by Buyer in the same manner and with the same effects as if originally added to the prices herein stated.
6. Specifications and instructions on the face hereof are in accordance with the direction of Buyer and full responsibility for their correctness is assumed by Buyer.
7. Buyer must notify seller in writing immediately, but no later than 30 days after tender of delivery to or receipt of material, if the material is found defective or short in any respect. Failure to so inform Seller or use of the material (except for reasonable test and inspection quantities) shall be considered acceptance of the material so tendered or received.
8. No products or material may be returned for credit and no order may be cancelled, in whole or in part, without prior written consent of Seller.
9. Waiver of any breach of this contract shall not be construed as a waiver or any other breach.
10. Written or typed provision hereof shall govern in the event of a conflict between printed provisions.
11. There are no terms, conditions, understandings or agreements between Buyer and Seller other than those stated therein, and all prior proposals and negotiations are merged herein. NO terms and conditions in any way altering or modifying the provisions hereof shall be binding upon Seller unless in writing and signed by and authorized representative of the Seller. No modification or alternation of the provisions hereof shall result from Seller's shipment of material following receipt of Buyer's purchase order, shipping order, or other forms containing provisions, terms or conditions in addition to or in conflict or inconsistent with the provisions hereof.
12. Seller warrants that the products covered hereby conform to the description, specifications, and instructions on the face hereof and except as otherwise provided herein, all material furnished and the calculation of all weights will be in accordance with the Code of Standard Practice of the American Institute of Steel Construction, edition current as of the date of this proposal. ALL OTHER WARRANTIES ARE EXCLUDED, WHETHER EXPRESS OR IMPLIED BY OPERATION OF LAW OR OTHERWISE, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS, SELLER SHALL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES DIRECTLY OR INDIRECTLY ARISING OR RESULTING FROM THE BREACH OF ANY OF THE TERMS HEREOF OR FROM THE SALE, HANDLING OR USE OF THE PRODUCTS SOLD. Buyer shall give the Seller prompt notice of and an opportunity to inspect any materials furnished hereunder, which Buyer claims do not conform to description, specifications or to be defective. Seller's liability hereunder, either for breach of warranty or for negligence is expressly limited at the option of Seller to performance within one year from tender of delivery to one of the following: A) Replacement at the agreed point of delivery of any products found to be defective or not to conform to the specifications set forth, B) Repair of such products or C) Refund or crediting to Buyer for the price of products.
13. Prices quotes are subject to adjustment for increase, if any, if present mill price or freight rate changes materially prior to shipment.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Corporate Officer