



**Central Steel  
Service, Inc.**

**Your Source  
For High Strength  
& Weathering Steel**

**CUSTOMER SHIPPING AND RECEIVING INFORMATION**

Customer Name: \_\_\_\_\_

Shipping Contact: \_\_\_\_\_ Email Address: \_\_\_\_\_

Ship to Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Receiving Hours \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_ Fax Number \_\_\_\_\_

Can your Receiving Department unload the following?: Flatbeds \_\_\_\_\_ Closed Vans \_\_\_\_\_

Do you require material to be tarped?: \_\_\_\_\_

Do you require pallets? (charges will apply) \_\_\_\_\_

How do you offload: Overhead crane \_\_\_\_\_ Forklift \_\_\_\_\_

What is the maximum bundle weight that your company can handle? \_\_\_\_\_

Shipment notification forms should be faxed attention:

Name: \_\_\_\_\_ Fax Number (\_\_\_\_) \_\_\_\_\_

Please specify any other shipping/receiving requirements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Thank You for completing this information. This will help to ensure efficient delivery of products to your company