



Central Steel Service, Inc.

Your Source For High Strength & Weathering Steel

CUSTOMER SHIPPING AND RECEIVING INFORMATION

CUSTOMER NAME: \_\_\_\_\_

SHIPPING CONTACT: \_\_\_\_\_

SHIPPING CONTACT EMAIL: \_\_\_\_\_

SHIP TO ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

RECEIVING HOURS: \_\_\_\_\_

TELEPHONE NUMBER: (\_\_\_\_) \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

SHIPPING/RECEIVING REQUIREMENTS:

CAN YOUR RECEIVING DEPARTMENT UNLOAD THE FOLLOWING? FLATBEDS \_\_\_\_\_ CLOSED VANS \_\_\_\_\_

DO YOU REQUIRE MATERIAL TO BE TARPED? \_\_\_\_\_

DO YOU REQUIRE PALLETS? (CHARGES WILL APPLY) \_\_\_\_\_

HOW DO YOU OFFLOAD? OVERHEAD CRANE \_\_\_\_\_ FORKLIFT \_\_\_\_\_

WHAT IS THE MAXIMUM BUNDLE WEIGHT THAT YOUR COMPANY CAN HANDLE? \_\_\_\_\_

SHIPMENT NOTIFICATION FORMS SHOULD BE FAXED ATTENTION:

NAME: \_\_\_\_\_ FAX NUMBER (\_\_\_\_) \_\_\_\_\_

PLEASE SPECIFY ANY OTHER SHIPPING/RECEIVING REQUIREMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Thank You for completing this information. This will help to ensure efficient delivery of products to your company.